

**WHITPAIN TOWNSHIP
BOARD OF SUPERVISORS' AGENDA #01-2019
JANUARY 7, 2019
8:00 PM**

1. Salute to the Flag.

2. Supervisors elect:

Chairman

Vice Chairman

Secretary

Treasurer

Assistant Secretary

3. Consent Agenda:

a. Motion to approve the minutes of the Board of Supervisors' meeting of December 4, 2018.

b. Motion to approve the preliminary December 2018 Voucher List totaling \$626,609.91, check sequence #65852 through #66099.

c. Board of Supervisors appoint for 2019:

Township Solicitor

Frank R. Bartle, Esq.

Zoning Hearing Board Solicitor

Robert Adshead, Esq.

Board of Appeals Solicitor

Robert Adshead, Esq.

Solicitor for Personnel Matters

Ryan J. Cassidy, Esq.

Conflict Solicitor

Andrew R. Freimuth, Esq.

Planning Consultant

E. Van Rieker

d. Motion to approve the following rates of service for 2019:

Township Solicitor

\$160/hr.

Zoning Hearing Board Solicitor

\$150/hr.

Board of Appeals Solicitor

\$150/hr.

Solicitor for Personnel Matters

\$295/hr.

Conflict Solicitor

\$150/hr.

Planning Consultant

\$95.00 per hour for all work in conjunction with the Township and Planning Commission. \$380.00 per Planning Commission Meeting.

- e. Supervisors appoint and re-appoint terms of office on Township Boards and Commissions as follows:

	TERM	
Board of Appeals	5 years	_____
Park & Open Space Board	5 years	_____
Planning Commission	4 years	_____
Planning Commission	4 years	_____
Shade Tree Commission	5 years	_____
Zoning Hearing Board	5 years	_____
East Norriton-Plymouth-Whitpain JSA	5 years	_____
Vacancy Board Chair	1 year	_____

- f. to authorize the five (5) present members of the Board of Supervisors, Township Manager, and Director of Finance to sign all Whitpain Township fund checks.
- g. to authorize the Township Manager, and Director of Finance to sign payroll checks, and authorizing payroll checks to be paid in 2019 without monthly motion.
- h. to authorize the Township Manager to prepare checks pending Board approval of the monthly voucher list. (To be signed by authorized personnel when necessary to meet the Township's obligations.)
- i. to set the Treasurer's Bond for 2019 at \$1,000,000.
- j. to authorize the Director of Finance to transfer funds among the various Township accounts.
- k. to disburse and replenish petty cash funds for select departments for the year 2019, as follows:

Finance	\$500
Police	\$500
Public Works	\$250
Parks & Rec	\$250

In the event of an emergency, the Township Manager is authorized to temporarily increase petty cash funds at his discretion.

- l. to name TD Bank and PLGIT as depositories for Township funds for 2019, fulfilling the requirements of the Township's investment policy for investment of Township funds.
- m. Motion to set the 2019 mileage reimbursement rate at \$.58 per mile for use of personal vehicles for Township business.
- n. Motion to authorize the Chairman and Secretary to sign on behalf of Whitpain Township all Declarations of Covenants, Easements and Restrictions Concerning Stormwater Facilities Agreement between individual property owners and Whitpain Township after the township engineer has approved the property owner's plans. These agreements address operations and maintenance responsibilities for on-site stormwater management systems that are to be installed on private property.
- o. Supervisors schedule regular meetings for 2019 as follows:

Monday, January 7
Tuesday, January 15
Tuesday, February 5
Tuesday, February 19
Tuesday, March 5
Tuesday, March 19
Tuesday April 2
Tuesday, April 16
Tuesday, May 7
Wednesday, May 22
Tuesday, June 18
Tuesday, July 16
Tuesday, August 20
Tuesday, September 3
Tuesday, September 17
Wednesday, October 2
Tuesday, October 15
Wednesday, November 6
Tuesday, November 19
Tuesday, December 3
Tuesday, December 17

All meetings, with the exception of January 15th, will be held at 8:00 p.m. in the Township Administration Building. Work Sessions to review the agenda will begin at 7:30 p.m. and will resume after the public meetings for discussion of any other issues before the Board.

- p. Motion to schedule the following as Township 2019 holidays for employees:

New Year's Day – January 1
Martin Luther King Day – January 21
Presidents' Day – February 18
Memorial Day – May 27
Independence Day – July 4
Labor Day – September 2
Veteran's Day – November 11
Thanksgiving Day – November 28
Friday following Thanksgiving Day
Christmas Eve - ½ day - December 24
Christmas Day – December 25
New Year's Eve - ½ day – December 31

Note: Police – Receive holiday hours per contract.

- q. Motion to certify _____ and _____ as delegates to the 2019 Pennsylvania State Association of Township Supervisors' Annual Convention in Hershey April 14-17, 2019, with _____ as the voting delegate.
- r. Motion to authorize the Chairman and Secretary to sign the First Amendment to Grant No. C000063930 (Wissahickon Creek Flood Mitigation Project), amending the Grant Activity Period to end June 30, 2020.
- s. Motion to ratify the Separation Agreement and General Release between Whitpain Township and Employee No. 3062 effective January 2, 2019.

ANNOUNCEMENTS

- A. The elected Township Board of Auditors will hold its organization meeting on Tuesday, January 8, 2019 at 5:00 p.m. at the Township Building. (Maillie, LLP, CPA's will perform the actual work on the audit.)
- B. Christmas trees will be collected for recycling Wednesday, January 9, 2019 and Wednesday, January 23, 2019, along with the monthly leaf waste material. Christmas trees must be free of any ornamentation, including tree bags, lights, tinsel, hooks, etc., or they will not be collected. Please have your items out at the curb Tuesday night for Wednesday's pick up.

4. Public Comment.
5. Old Business/New Business/Closing Comments (Supervisors).