

**WHITPAIN TOWNSHIP
BOARD OF SUPERVISORS' AGENDA #01-2022
JANUARY 3, 2022
6:00 PM**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89603433532?pwd=Y2pLWk1sQmFZMHNnSE9lWHFOTnc5Zz09>

Passcode: 624087 or by phone: +1 301 715 8592 Webinar ID: 896 0343 3532

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1. Salute to the Flag.
2. Oaths of Office administered by the Honorable Suzan Leonard

Joyce M. Keller, Supervisor
Scott M. Badami, Supervisor
Melissa Wanczyk, Tax Collector
Robert Brunner, Auditor
Melissa Chargel, Auditor

3. Supervisors elect:

Chair	_____
Vice Chair	_____
Secretary	_____
Treasurer	_____
Assistant Secretary	_____

4. Consent Agenda:

- a. Board of Supervisors appoint for 2022:

Township Solicitor	Michael P. Clarke, Esq.
Rudolph Clarke, LLC	Alexander M. Glassman, Esq.

Solicitor for Personnel Matters	Melissa Atkins, Esq.
Obermayer Rebmann Maxwell & Hippel LLP	

Solicitor for Environmental Matters	Robert D. Fox, Esq.
Manko Gold Katcher Fox LLP	

Board of Appeals Solicitor	Robert Adshead, Esq.
Law Office of Robert Adshead, LLC	

Planning Consultant	Land Concepts
Sewer Consulting Engineer SC Engineers	Alfred S. Ciottoni, P.E.
Traffic Engineering Consultants McMahon Associates	Casey A. Moore, P.E.

- b. Board of Supervisors confirm 2022 appointment by Zoning Hearing Board:

Zoning Hearing Board Solicitor	Robert Adshead, Esq.
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- c. Motion to approve the following rates of service for 2022:

Township Solicitor	\$185/hr.
Zoning Hearing Board Solicitor	\$150/hr.
Board of Appeals Solicitor	\$150/hr.
Solicitor for Personnel Matters	\$295/hr.
Solicitor for Environmental Matters	\$695/hr.
Planning Consultant	\$125/hr.
Sewer Consulting Engineer	\$155/hr.
Traffic Engineering Consultant	\$195/hr.

- d. Supervisors appoint and re-appoint terms of office on Township Boards and Commissions as follows:

	TERM	EXPIRES	
		December 31:	
Board of Appeals	5 years	2026	Paul Walsack
Human Relations Comm	3 years	2024	_____
Human Relations Comm	3 years Alt #1	2024	_____
Park & Open Space Board	5 years	2026	_____
Park & Open Space Board	5 years	2026	_____
Park & Open Space Board	4 years(vacancy)	2025	_____
Planning Commission	4 years	2025	John O'Hara
Planning Commission	4 years	2025	Joe Habboush
Planning Commission	4 years Alt #1	2025	John Miller
Planning Commission	4 years Alt #2	2025	Marie Golson
Shade Tree Commission	5 years	2026	_____
Zoning Hearing Board	5 years	2026	_____
Zoning Hearing Board	4 years (vacancy)	2025	_____
Zoning Hearing Board	2 years (vacancy)	2023	_____
Wissahickon Library	3 years	2024	Juan Varleta
Vacancy Board Chair	1 year	2022	_____

- e. Motion to extend the Township Manager's employment agreement for a two-year term expiring December 31, 2023.
- f. Motion to authorize the five (5) present members of the Board of Supervisors, Township Manager, and Director of Finance to sign all Whitpain Township fund checks.
- g. Motion to authorize the Township Manager, and Director of Finance to sign payroll checks, and authorizing payroll checks to be paid in 2022 without monthly motion.
- h. Motion to authorize the Township Manager to prepare checks pending Board approval of the monthly voucher list. (To be signed by authorized personnel when necessary to meet the Township's obligations.)
- i. Motion to set the Treasurer's Bond for 2022 at \$1,000,000.
- j. Motion to authorize the Director of Finance to transfer funds among the various Township accounts.
- k. Motion to disburse and replenish petty cash funds for select departments for the year 2022, as follows:

Finance	\$500
Police	\$500
Public Works	\$250
Parks & Rec	\$250

In the event of an emergency, the Township Manager is authorized to temporarily increase petty cash funds at his discretion.

- l. Motion to name TD Bank and PLGIT as depositories for Township funds for 2022, fulfilling the requirements of the Township's investment policy for investment of Township funds.
- m. Motion to set the 2022 mileage reimbursement rate at \$.585 per mile for use of personal vehicles for Township business.

- n. Motion to authorize the Chairman and Secretary to sign on behalf of Whitpain Township all Declarations of Covenants, Easements and Restrictions Concerning Stormwater Facilities Agreement between individual property owners and Whitpain Township after the township engineer has approved the property owner's plans. These agreements address operations and maintenance responsibilities for on-site stormwater management systems that are to be installed on private property.

- o. Confirming motion to approve the 2022 Committee Assignments for Operations and Policy (Supervisors Minnick and Badami), Finance and Pension (Supervisors Koch and Badami), Human Relations Commission (Supervisors Badami and Campolongo) and Emergency Services (Supervisors Campolongo and Keller).

- p. Supervisors schedule meetings for 2022 as follows:
 - Tuesday, January 18 – Business Meeting – 6 p.m.
 - Tuesday, February 1 – Work Session – 6 p.m.
 - Tuesday, February 15 – Business Meeting – 6 p.m.
 - Tuesday, March 1 – Work Session – 6 p.m.
 - Tuesday, March 15 – Business Meeting – 6 p.m.
 - Tuesday April 5 – Work Session – 6 p.m.
 - Tuesday, April 19 – Business Meeting – 6 p.m.
 - Tuesday, May 3 – Work Session – 6 p.m.
 - Wednesday**, May 18 – Business Meeting – 6 p.m.
 - Tuesday, June 7 – Work Session – 6 p.m.
 - Tuesday, June 21 – Business Meeting – 6 p.m.
 - Tuesday, July 5 – Work Session – 6 p.m.
 - Tuesday, July 19 – Business Meeting – 6 p.m.
 - Tuesday, August 2 – Work Session – 6 p.m.
 - Tuesday, August 16 – Business Meeting – 6 p.m.
 - Tuesday, September 6 – Work Session – 6 p.m.
 - Tuesday, September 20 – Business Meeting – 6 p.m.
 - Thursday**, October 6 – Work Session – 6 p.m.
 - Tuesday, October 18 – Business Meeting – 6 p.m.
 - Tuesday, November 1 – Work Session – 6 p.m.
 - Tuesday, November 15 – Business Meeting – 6 p.m.
 - Tuesday, December 6 – Work Session – 6 p.m.
 - Tuesday, December 20 – Business Meeting – 6 p.m.

- q. Motion to schedule the following as Township 2022 holidays for employees:

New Year's Day – January 1 (celebrated 12/31/21)

Martin Luther King Day – January 17

Presidents' Day – February 21

Memorial Day – May 30

Juneteenth – June 20

Independence Day – July 4

Labor Day – September 5

Veteran's Day – November 11

Thanksgiving Day – November 24

Friday following Thanksgiving Day

Christmas Eve - ½ day - December 23

Christmas Day – December 26

New Year's Eve - ½ day – December 30

Note: Police – Receive holiday hours per contract.

5. Motion to certify _____ and _____ as delegates to the 2022 Pennsylvania State Association of Township Supervisors' Annual Convention in Hershey, April 24 to 27, 2022 with _____ as the voting delegate, and _____ as the alternate delegate.
6. Motion to authorize the Solicitor to prepare a "Ready for 100" resolution, setting goals to be 100% carbon emissions free.
7. Motion to authorize the Solicitor to prepare a Responsible Contractor's Ordinance (RCO) to cover public project construction, renovation, operation and maintenance.
8. Does the Board of Supervisors wish to take any action on the following Zoning Hearing Board cases scheduled to be heard January 20th?

NO. 2304-21 – VINCE SHERMAN AND TAMORA LOVE request a variance from Article VII, Section 160-38 related to Accessory Buildings or Structures with respect to their property located at 1565 Daws Rd., Blue Bell, PA in the Township's R-2 Residential District. Applicant's requested relief, if granted, will allow Applicants to install an accessory structure (Cabana) two feet from the side yard lot line when the Ordinance requires a minimum of five feet.

NO. 2305-21 – VINCENT AND TRACY MARROCCO request variances from Article V, Section 160-17 related to Side Yards for Single family Dwellings and from Article XXVIII, Section 160-203 related to Residential Projections into Side Yards with respect to their property located at 1029 Blue Rock Lane, Blue Bell, PA in the Township's R-1 Residential District. Applicant's requested relief, if

granted, will allow Applicants to construct an 8 foot, 9 inch by 25 feet, three quarters of an inch, one story addition with deck onto the north side of their existing non-conforming residence which will: (1) project into the side yard when the Ordinance prohibits same; and (2) will reduce the minimum side yard width to 33 feet one and three-quarters inches when the Ordinance requires a minimum of 45 feet; and will reduce the aggregate side yard width to 81 feet, one and three-quarters inches when the Ordinance requires a minimum aggregate width of 100 feet.

NO. 2306-21 – NIEL TAGLIAMONTE requests variances from Article VII, Section 160-34 related to Side Yards for One Family Detached Dwellings and from Article XXVIII, Section 160-203 related to Residential Projections into Side Yards with respect to his property located at 1518 Sullivan Dr., Blue Bell, PA in the Township's R-2 Residential District. Applicant's requested relief, if granted, will allow Applicant to construct an 12 foot by 18 foot roofed patio in the side of his existing residence which will: (1) project into the side yard when the Ordinance prohibits same; and (2) reduce the minimum side yard width to 13 feet when the Ordinance requires a minimum of 25 feet; and (3) reduce the aggregate side yard width to 48 feet when the Ordinance requires a minimum aggregate width of 60 feet and; (4) allow installation of an emergency standby generator to be located within the minimum side yard 10 feet off the side lot line when the Ordinance does not permit same.

NO. 2307-21 – NORMANDY DEVELOPMENT, LP requests variances from Article XIII, Section 160-77.D.(4).(p) & (t) and Section 160-77.C.(6) related to Special Regulations for Rural Cluster Subdivisions with Historic Preservation, Article XXVII, Section 160-192.B(2)(h) related to Required Off-Street Parking, Article XXIX, Section 160-222 related to Buildings and Article XXIX, Section 160-227 related to Destruction of Building by Fire/Condemnation with respect to its property located at 1401 Morris Rd., Blue Bell, PA in the Township's R-6 Agricultural/Rural Residential District. Applicant's requested relief, if granted, will allow Applicant to demolish an existing non-conforming fire damaged structure on the property and, in its place, construct an expanded non-conforming structure which will: (1) have 381 parking spaces when the Ordinance requires at least 387 parking spaces; and (2) encroach into the minimum perimeter setback for historic preservation when the Ordinance prohibits same; and (3) have 21 guest units where 9 previously existed when the Ordinance prohibits such expansion; and (4) add a .5% increase in impervious surface area when the Ordinance prohibits same; and (5) increase the height of the existing building from 25 feet to 40 feet when the Ordinance prohibits such expansion.

ANNOUNCEMENTS

- A. The elected Township Board of Auditors will hold its organization meeting on Tuesday, January 4, 2022 at 5 p.m.

 - B. Christmas trees will be collected for recycling Tuesday and Wednesday, January 11 and 12, 2022 and also Tuesday and Wednesday, January 25 and 26, 2022 along with the monthly leaf waste material. Tuesday collections are made south of Skippack Pike, and Wednesday collections are made north of Skippack Pike. Christmas trees must be free of any ornamentation, including tree bags, lights, tinsel, hooks, etc., or they will not be collected. Please have your items out at the curb the night before your scheduled pickup.
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- 9. Public Comment.

 - 10. Old Business/New Business/Closing Comments (Supervisors).